



NBSF NOLA

NEW BEGINNINGS SCHOOLS FOUNDATION

New Beginnings Schools Foundation Board Meeting

August 17, 2017

5:30 pm

2000 Lakeshore Drive, UNO Bicentennial Education Center, Rm. 202

New Orleans, Louisiana

Minutes

A meeting of the Board of Directors of New Beginnings Schools Foundation was held on August 17, 2017 at 5:30 pm at 2000 Lakeshore Drive.

The following members were present:

Present for the meeting were:

Leslie Bouie

Travis Chase (via telephone)

Raphael Gang

Valkesha Marshall

Kathy Saloy

Absent from the meeting were:

Wanda Brooks

Tracey Jackson

Ashley Spears

Jill Sylvain

Tamara Wyre

Ms. Bouie began the meeting at 5:45. The meeting was not called to order because there was not a quorum of members in attendance at the meeting.

Adoption of the Agenda

Mrs. Bouie advised that because there was not a quorum of attendance, no action could be taken on the adoption of the agenda.

Adoption of Minutes

Mrs. Bouie advised that because there was not a quorum of attendance, no action could be taken on the adoption of the meeting minutes from the July 13, 2017 board meeting.

Information Items

Monthly CEO Report

Michelle Blouin-Williams provided the monthly CEO report, which included an update to the board on the following:

- Introduction of school leaders, Freda Smith, Rulonda Green, Edward Brown, and Bethel Cager. Each school leader provided a synopsis of strengths and opportunities at their respective schools;
- An update on enrollment and staffing, including the current percentage of certified teachers (72%) employed by NBSF;
- An update on 2016-2017 testing data and academic interventions at all NBSF schools;
- Financial update, which included a review of the draft FY18 budget and the budget timeline, which was provided to all board members in attendance, as well as information on the upcoming annual audit.
- A list of upcoming events, including the Ribbon Cutting and Building Dedication at Avery Alexander, scheduled for Wednesday, August 30th at 1pm.

Related Party Questionnaire

LaKenya Collins advised that board members in association with the upcoming annual audit, members should expect to receive the related party questionnaire in the mail from Bruno and Tervalon in advance of the start of this year's audit. She asked that board members follow the instructions from Bruno and Tervalon and return the letters as soon as possible.

Legal Representation Letter

Mrs. Collins also advised that board attorney, Michelle Craig, will be receiving a legal representation letter from Bruno and Tervalon in advance of the start of the annual audit. She asked that Ms. Craig return the letter to Bruno and Tervalon as soon as possible.

Committee Reports

None

Action Items

Mrs. Bouie advised the board members in attendance that no action items would be addressed due to the lack of a quorum of attendance.

Standing Agenda Items

Monthly Financial Information

Ms. LaKenya Collins reviewed the monthly financials for the months of June 2017, which were provided to the board members in attendance at the meeting. Ms. Collins discussed the details of the monthly budget-to-actuals comparison, trial balances, financial statements and voided checks for June 2017.

New Business

None.

7:08 PM Meeting Ended.

Prepared by:

**Shawanda Raphael, Executive Assistant
New Beginnings Schools Foundation**