



# NBSF NOLA

NEW BEGINNINGS SCHOOLS FOUNDATION

## **New Beginnings Schools Foundation Board Meeting**

July 13, 2017

5:30 pm

2000 Lakeshore Drive, UNO Bicentennial Education Center, Rm. 305Q

New Orleans, Louisiana

### **Minutes**

A meeting of the Board of Directors of New Beginnings Schools Foundation was held on July 13, 2017 at 5:30 pm at 2000 Lakeshore Drive.

The following members were present:

#### **Present for the meeting were:**

Leslie Bouie  
Travis Chase  
Raphael Gang  
Valkesha Marshall  
Kathy Saloy  
Tamara Wyre

#### **Absent from the meeting were:**

Wanda Brooks  
Tracey Jackson  
Ashley Spears  
Jill Sylvain

Ms. Bouie called the meeting to order at 5:35, and advised that there was a quorum of members in attendance at the meeting.

#### ***Adoption of the Agenda***

Mrs. Bouie made a motion to adjust the agenda to include the discussion and addressing of a request from board member Wanda Brooks for a leave of absence, which will be addressed after the adoption of the minutes. The motion was seconded by Val Marshal. Chair Bouie called for the vote. **Motion carried.**

#### ***Adoption of Minutes***

Board President, Leslie Bouie called to approve the minutes from the June 15, 2017 board meeting. Motion was made by Raphael Gang. The motion was seconded by Kathy Saloy. Chair Bouie called for the vote. **Motion carried.**

### ***Request for Leave of Absence***

Board President, Leslie Bouie advised that Mrs. Wanda Brooks has requested a leave of absence from the board, but she did not specify the length of time. Therefore Mrs. Bouie suggested that the board entertain a motion for a three-month leave of absence, requested by Board Member Wanda Brooks, and once Mrs. Bouie communicates with Mrs. Brooks, the period of time will be adjusted according to what a realistic time frame is. The motion was made by Raphael Gang. The motion was seconded by Val Marshall. **Motion carried.** Mrs. Bouie will notify Mrs. Brooks of the leave of absence.

### ***Information Items***

Board President Leslie Bouie advised that she will forward the retreat agenda to the full board for their review. There will be a representative to provide Ethics training.

### ***Committee Reports***

Board President Leslie Bouie advised that the Executive Committee meeting on June 28, 2017. The committee discussed the upcoming evaluation of the CEO and the criteria that will be used for that evaluation. The evaluation should be completed at the end of August. The executive committee also discussed the process to elect new board members. Mrs. Bouie requested that the board think about what the gaps are and consider potential members that will close the gaps. One resume has been received. A recommendation for replacement will be provided at the August board meeting. Mrs. Bouie also advised that the new board member will need a detailed onboarding, which will include an overview of all schools and the network, information from the LA Association of Public Charter Schools, a tour of all facilities, Tier 3 certifications, communication guidelines, and a review of the by-laws and budgets, school report cards, and ethics training. Audit information should also be provided in the onboarding of the new board member.

### ***Action Items***

#### **Risk Management Request for Proposal (Action Item)**

Chief Executive Officer, Michelle Blouin Williams advised that board the proposal period ends on July 21<sup>st</sup>. Therefore, no action was taken on the agenda item.

### ***Standing Agenda Items***

#### **Monthly Financial Information**

Ms. LaKenya Collins reviewed the monthly financials for the months of May 2017, which were provided to the board members in attendance at the meeting. Ms. Collins discussed the details of the monthly budget-to-actuals comparison, trial balances, financial statements and voided checks for May 2017.

#### **Monthly CEO Report.**

Mrs. Blouin-Williams provided the monthly CEO report, which included an update to the board on the following:

- A Strategy update including network reorganization and key changes associated therewith
- An Operations update, including a detailed update on the opening of Avery Alexander and the relocation of GT and Capdau into the new site
- Ribbon Cutting at Avery Alexander, set for August 30<sup>th</sup> at 1pm
- Contract updates related to transportation, grounds keeping, pest control, public relations, etc.
- A Finance update, which included a draft of the proposed budget for Fiscal Year 2018, a budget timeline and goals associated with the budget approval process
- An Academics update that included achievement band data on LEAP 2017, testing performance comparisons, TAP leadership training, enrollment projections, staffing, and opportunities for development
- A school leadership update, which included information on the co-principals at Capdau and new leadership at Nelson and Lake Area
- NBSF's recent application to the Charter Network Accelerator, which is a cohort-based training program for CMO leaders.

### *New Business*

None.

*7:40 PM Meeting Adjourned*

**Prepared by:**

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**Shawanda Raphael, Executive Assistant**  
**New Beginnings Schools Foundation**